

~~MEMBER THE TEXAS STATE UNIVERSITY SYSTEM~~

- DD FORM 1300 | Only if applicable
- VA Letter | Statement confirming Veteran's death was service connected if applicable
- Online Request Form | Request form found on student MySam account

## SUBMITTING DOCUMENTS

5. Once you have a class schedule contact our office to obtain the document submission links in your MySam account
6. Log into your MySam account
7. Click the My Account tab
8. Find the Financial Aid box
9. Click the Missing Requirements box
10. Select your current enrollment Aid Year and click Submit

### NOTES:

The DD Form 214 and other military records may be requested from the National Archives at the following: <http://www.archives.gov/veterans/>. A NA Form 13038 may be substituted for a DD Form 214. National Archives verification that the Veteran's DD Form 214 has been lost or destroyed. Veteran still must prove home or record or place of entry into active duty as Texas per the procedures below.

Veterans with qualifying service on or after September 11, 2001, are required to provide a Certificate of Eligibility statement with their application regarding their Post 9/11 GI Bill eligibility (applies to all applicants, except as listed below). Legacy recipients where the Veteran's DD Form 214 has a separation date after September 10, 2001, and prior to August 1, 2009, do not need to submit a VA Certificate of Eligibility if the separation is listed as "Discharge" or "Retirement" (to include those medically retired, temporary or permanent).

Veterans whose DD Form 214 does not indicate a home of record at time of entry into active duty or the place of entry into active duty as Texas will be required to provide a Texas high school transcript indicating that within one year of their enlistment if the entry date is more than one year after high school graduation, the Veteran will be required to provide one of the following: lease or mortgage documentation, W2s, or any other documentation the school may require, verifying Texas residency in accordance with Chapter B, Chapter 54, Texas Education Code.

### ACCEPTABLE TYPES OF DD FORM 214

- Member- 4
- Service- 2
- Service- 7
- Service- 8
- Veterans Administration 3
- Department of Labor 5
- State Director of Veterans Affairs 6-

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